

[YOUR NAME]  
 [Street Address], [City, ST ZIP Code]  
 [phone]  
 [e-mail]

SUMMARY OF QUALIFICATIONS

Six years experience as the head coach of highly competitive basketball, volleyball, and softball teams for a quality NAIA women's intercollegiate athletic program in the American Midwest Conference. A successful track record for graduating student-athletes (97%), managing athletic programs, recruiting, and developing talent at the high school, junior varsity, and varsity levels. Actively involved in faculty, athletic, and student affairs committees. Proven athletic administration skills include:

- Budgeting
  - Travel Planning
  - Public Relations
  - Staffing/Scheduling
  - Academic Standards
  - Recreational Programs
- Graduated 60 Academic All Conference volleyball and softball players in the last five years. Coached volleyball teams that qualified for post-season play each year and softball teams that have finished no less than fourth in the conference, including a regional championship and a 4th place national finish.
  - Member of the American Volleyball Coaches Association, National Softball Coaches Association, and National Association of Intercollegiate Athletics.
  - Served as the Director of Public Relations for the soccer club from 1985-1987. Accustomed to developing a strong rapport with local media contacts.
  - Hold an M.A. in Speech Communication from Walnut Grove University and a B.A. in Communication from Elm College. Earned Academic All Conference honors in basketball as an undergraduate. Taught various physical education (activities and theory) and communication courses over the last six years including Public Speaking, Interpersonal Skills, and Small Groups.

COACHING HIGHLIGHTS/COMMITTEE WORK

- Head Volleyball/Softball Coach** **1998-Present**  
*Elm College, Livingston, Illinois*
- 2003: American Midwest Rating Committee, Volleyball
  - 2003: 4th Place, NAIA National Softball Championship, the highest national tournament finish for any athletic team at Elm College
  - 2003: NSCA Exposure Camp Director
  - 2003: NAIA Executive Committee, Softball
  - 2003: NAIA Midwest Region Champions, Softball
  - 2003: NAIA Midwest Region Coach of the Year, Softball
  - 2002: NSCA Exposure Camp Staff
  - 2001: NAIA District #20 Chair, Softball
  - 2000: American Midwest Conference Champions, Volleyball
  - 2000: American Midwest Conference Coach of the Year, Volleyball

RECORD OF STATISTICS

	1998	1999	2000	2001	2002	2003	Totals
<b>Softball</b>							
Win/Loss	29-14	19-9	21-10	22-8	28-18	41-16	160-75 (68%)
NAIA All Americans	1	n/a	n/a	n/a	n/a	2	3
All Conference	2	3	3	4	5	5	22
Academic All Conference	1	1	5	7	8	9	31
<b>Volleyball</b>							
Win/Loss	18-10	24-20	18-11	25-13	28-13	16-21	129-88 (60)%
NAIA All Americans	n/a	n/a	1	1	2	2	6
All Conference	2	2	3	4	3	3	17
Academic All Conference	2	2	5	6	7	7	29